



# **Board of Contract and Supply**

## **Regular Meeting**

~ Agenda ~

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**Monday, July 11, 2016**

**2:00 PM**

**City Council Chamber (3rd Floor)**

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**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY,  
DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING  
WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES  
OF RESPECTIVE DEPARTMENTS.**

**1. From Wendy Nilsson, Superintendent, Department of Parks:**

Dated July 6, 2016, recommending Encore Fire Protection, Inc., low bidder, for Quarterly Fire Suppression and Annual Fire Extinguisher Inspection-3 Year Bid, in a total amount not to exceed \$48,915.00 for 3 years. (Minority Participation is 0%) (101-702-53401)

**2. Dated July 6, 2016, recommending Starkweather & Shepley Insurance Brokerage, Inc., sole bidder, for Parks Department's Building Insurance, One Year Term, in a total amount not to exceed \$71,084.00. (Minority Participation is 0%) (101-709-52100)**

**3. From Tolulope Kevin Olanoye, Purchasing Director, Department of Public Property:**

Dated July 6, 2016, recommending the following low bidders, for Auto Body Collision Repairs for Various Departments (Blanket Contract 2016-2018), in a total amount not to exceed \$100,000.00. (Minority Participation is 0%) (VARIOUS ACCOUNTS)

Ken Rocha Collision  
Westminster Auto Body

**4. From Russell Knight, Director, Department of Public Works:**

Dated July 1, 2016, recommending Cassisi II, low bidder, for Removal of Unwanted Vegetation From Levee Embankments, in a total amount not to exceed \$8,990.00. (Minority Participation is 0%) (1-101-502-53500)

**5. From Ellen Cynar, Director, Healthy Communities Office:**

Dated July 5, 2016, recommending Kanston Development, sole bidder, for Community Prevention Consultant, in a total amount not to exceed \$11,440.00. (Minority Participation is 100%) (277-277)

6. Dated July 5, 2016, recommending Nancy Perez, third low bidder, for Outreach & Community Engagement Coordinator (while not the apparent low bidder, a review of the bids revealed that it is in the best interest of the City because bidders #1 and #2 did not submit completed applications as detailed in the Application Specifications section and also noted in the Selection section of the RFP and Nancy Perez offers more hours than required for the same amount of funding to perform the project-cost/hours of outreach work bid), in a total amount not to exceed \$21,450.00. (Minority Participation is 0%) (277-277)

7. Dated July 5, 2016, recommending James Day Consulting, for Partnership for Success-Youth Engagement Consultant (while not the apparent low bidder, a review of the bids reveal that it is in the best interest of the City to award this bidder based on the responsibilities and required qualifications of the Community Prevention Consultant as outlined in the RFP, both bidders bid the same amount, the department believes James Day Consulting will be most effective for this position), in a total amount not to exceed \$50,000.00. (Minority Participation is 0%) (277-277)

8. **From Colonel Hugh T. Clements Jr., Chief of Police, Providence Police Department:**

Dated July 6, 2016, recommending Boston Equine Associates, Inc., sole bidder, for Veterinary Services Rendered to Nine (9) Police Horses, in a total amount not to exceed \$ \$7,000.00. (Minority Participation is 0%) (101-302-54120)

9. **From Ricky Caruolo, General Manager, Water Supply Board:**

Dated July 1, 2016, recommending the following low bidders, for Permanent Road Restoration to Restore Roads (Blanket 2016-December 31, 2018) and Various Departments, in a total amount not to exceed \$800,000.00 per year. (Minority Participation Bidder #1 is 20%, Bidder #2 is 10%) (601-220-53455)

International Paving  
RICON Construction

10. **From Judith Petrarca, Purchasing Administrator, School Department:**

Dated July 1, 2016, recommending Douglas Equipment, low bidder, for Pastry Mixer for PCTA/Federal Programs-Categorical Funds, in a total amount not to exceed \$14,123.45. (Minority Participation is 0%) (CATEGORICAL FUNDS)

## COMMUNICATIONS

11. **From Matt Clarkin, Internal Auditor, City Internal Auditor:**

Internal Auditor Clarkin, under date of June 13, 2016, requesting approval to piggyback the State of Rhode Island MPA #337, with RICOH Americas Corporation, to lease one Ricoh MPC3003 Color Copier, the cost per fiscal year is as follows, usage will be an additional cost of .008 per black and white copy and .05 for color copies, in the amount of \$202.36 per month for forty-eight months, for a total amount not to exceed \$9,713.28. (101-911-53500)

FY2017	\$2,428.32
FY2018	\$2,428.32
FY2019	\$2,428.32
FY2020	\$2,428.32

12. **From Wendy Nilsson, Superintendent, Department of Parks:**

Superintendent of Parks Nilsson, under date of June 27, 2016, requesting approval to pay Norfolk Power Equipment, for the emergency purchase of landscaping equipment to replace a portion of the equipment that was destroyed in the fire at the Carriage House in Roger Williams Park on June 13, 2016, in a total amount not to exceed \$26,247.15. (658-658-52886)

13. **From Bonnie Nickerson, Director, Department of Planning and Development:**

Director of Planning and Development Nickerson, under date of June 30, 2016, requesting approval to renew the annual Enhancement & Support Agreement for the City's Loan Management Software, with Nortridge Software, LLC, the City will be able to receive program updates and technical support to help better manage the loans, in a total amount not to exceed \$7,000.00. (GENERAL FUND, PROVIDENCE BUSINESS LOAN FUND, PROVIDENCE REDEVELOPMENT AGENCY )

14. **From Tolulope Olasanoye, Purchasing Director, Department of Public Property:**

Director of Purchasing Olasanoye, under date of June 29, 2016, requesting approval to piggyback the award with Otis Elevator Company, through the National IPA (Intergovernmental Purchasing Alliance) Company, for elevator/escalator maintenance and repair, in a total amount not to exceed \$298,836.00 for a three (3) year term (7/1/16-6/30/19) for various departments.

		<b>CITY</b>	<b>SCHOOL</b>
7/1/2016-6/30/2017	\$99,612.00	\$29,340.00	\$70,272.00
7/1/2017-6/30/2018	\$99,612.00	\$29,240.00	\$70,272.00
7/1/2018-6/30/2019	\$99,612.00	\$29,240.00	\$70,272.00

15. **From Russell Knight, Director, Department of Public Works:**

Director of Public Works Knight, under date of June 22, 2016, requesting approval of Change Order #1, with Perma-Line Corporation, in the amount of \$35,000.00, for Traffic Signs & Materials, in a total new adjusted amount not to exceed \$70,000.00. (101-305-54250)

16. **From Ricky Caruolo, General Manager, Water Supply Board:**

General Manager of Water Supply Board Caruolo, under date of June 24, 2016, requesting approval to extend the award for RFP for Various Size No Lead Water Meters up to 2" (Blanket 2013-2016), with Badger Meter, Inc., the original specifications allowed Providence Water to extend the existing award for two additional years, at no additional cost.(Minority Participation is 0%) (849-849-57020)

17. **From Judith Petrarca, Purchasing Administrator, School Department:**

Purchasing Administrator Petrarca, under date of June 21, 2016, requesting approval for the School Department/Office of English Language Learners/Department of Human Services-Refugee School Impact Grant, to enter into a contract, with Dorcas International Institute of Rhode Island (DIRI), to provide Family Literacy Activities to parents/guardians of students enrolled in the BRYTE Summer Camp as well as to the parents/guardians enrolled in the ELL New Arrival Summer Program, the program will run from July 5, 2016 through August 5, 2016, in a total amount not to exceed \$10,000.00.(Minority Participation is 0%) (DEPARTMENT OF HUMAN SERVICES-REFUGEE SCHOOL IMPACT GRANT)

18. Purchasing Administrator Petrarca, under date of June 27, 2016, requesting approval for the School Department/School Lunch Program, to pay Sodexo Management, Inc., for Food Operations and Management Services, in a total amount not to exceed \$17,372,538.00 for the second one (1) year renewal commencing on July 1, 2016 and continuing until June 30, 2017. (Minority Participation is 0%) (SCHOOL LUNCH)

19. Purchasing Administrator Petrarca, under date of June 27, 2016, requesting approval for the School Department/Federal Programs/Title I, to enter into a contract, with Houghton Mifflin Harcourt, to provide a three day Professional Development for all new intervention teachers in the District for both READ 180 and System 44 and will offer Technology support and services and hosting services for September 1, 2016 through August 31, 2017, both items previously are directly tied into the licenses for the products, in a total amount not to exceed \$55,900.00. (Minority Participation is 0%) (TITLE I)

20. Purchasing Administrator Petrarca, under date of June 28, 2016, requesting approval for the School Department/City of Providence, to piggyback the award of October 1, 2011, to Novation, with RICOH Americas Corporation, for Office Equipment, for copiers, Novation pricing for this year is 10-18% lower for a 3 year lease than the State MPA, in a total amount not to exceed \$150,000.00. (Minority Participation is 0%) (LOCAL)
21. Purchasing Administrator Petrarca, under date of June 28, 2016, requesting approval for the School Department/Local, to enter into a contract, with Shanix Technology, to purchase SMART Board interactive whiteboards, on an as needed basis for the 2016/2017 school year, Smart Technologies has designated Shanix as the preferred reseller from whom to purchase. (Minority Participation is 0%) (LOCAL & FEDERAL FUNDING)
22. Purchasing Administrator Petrarca, under date of June 29, 2016, requesting approval of the School Department/Office of Technology, to piggyback the State of Rhode Island MPA #469, with Skyward, Inc., for Multi-District School Information System-Department of Education, for the continuation of the existing Student Information System (SIS), this system is the main technology system in the District that houses the majority of student data such as registration, attendance, grades, schedules, etc., in a total amount not to exceed \$397,486.00 for the 2016/2017 school year. (Minority Participation is 0%) (LOCAL)
23. Purchasing Administrator Petrarca, under date of July 1, 2016, requesting approval to amend the award of January 25, 2016, with Highlander Institute, for RFP for Consultant Services for District Wide Blended Learning Supports Consultant Services for the School Department-One Year With Two-One Year Options for Renewal/Federal Programs-Title I, Title II and Perkins, to include an additional location at Community Preparatory School, in the amount of \$28,865.00, for a revised total amount not to exceed \$106,572.00. (TITLE II)
24. Purchasing Administrator Petrarca, under date of June 30, 2016, requesting approval for the School Department, Public Property and Various City Departments, to piggyback the State of Rhode Island MPA-105, with WB Mason Company, Inc., for General Office Supplies, School Supplies, Standard Paper and Toner, for the effective period July 1, 2016 through June 30, 2017, as needed in unit pricing. (Minority Participation is 0%) (VARIOUS CODES-SCHOOL DEPARTMENT AND VARIOUS CITY CODES)
25. **From Wendy Nilsson, Superintendent, Department of Parks:**
- Superintendent of Parks Nilsson, under date of July 5, 2016, requesting approval to Reject All Bids Received for Cemetery Records Management System, it is in the best interest of the City to reject the one bid that was received, research cemetery software and then re-advertise in order to receive more than one qualified bid.

26. **From Russell Knight, Director, Department of Public Works:**

Director of Public Works Knight, under date of July 5, 2016, requesting approval to Reject All Bids Received for Recycling and Trash Containers, this bid will be funded by CDBG money, the federal CDBG bid requirements were not met and must be re-bid in order to be in compliance, the department will re-bid once authorization from the CDBG Compliance Officer is received.

**B. OPENING OF BIDS**

1. **Department of Inspection and Standards:**

DEMOLITION OF 35-37 LINWOOD AVENUE, A TWO STORY WOOD STRUCTURE DAMAGED BY FIRE.

2. **Department of Parks:**

WOOD DEBRIS REMOVAL SUMMER 2016.

3. **Department of Public Works:**

BITUMINOUS CONCRETE.

4. **Department of Public Works:**

PORTLAND CEMENT CONCRETE.

5. **Fire Department:**

DRESS UNIFORMS.

6. **Fire Department:**

STATION UNIFORMS.

7. **Fire Department:**

MISCELLANEOUS BRAKES PARTS AND SERVICE.

8. **Fire Department:**

SELF-CONTAINED BREATHING APPARATUS (SCBA) PARTS (TWO YEAR CONTRACT).

9. **Information Technology:**

FORTIGATE HARDWARE FIREWALL AND SUPPORT-FY 2017.

10. **Police Department:**

NONEMERGENCY VETERINARY SERVICES FOR PROVIDENCE  
ANIMAL CONTROL.

11. **Police Department:**

EMERGENCY VETERINARY SERVICES FOR PROVIDENCE  
ANIMAL CONTROL.

12. **School Department:**

RFP FOR BASEBALL EQUIPMENT FOR CENTRAL HIGH  
SCHOOL/LOCAL.

13. **School Department:**

RFP FOR CONTRACT SERVICES FOR HIGH SCHOOL  
MATHEMATICS INSTRUCTIONAL PROGRAM ALIGNED TO  
COMMON CORE STATE STANDARDS FOR MATHEMATICS-ONE  
YEAR BID WITH TWO-1 YEAR OPTIONS FOR RENEWAL/LOCAL.

14. **School Department:**

DIPLOMAS AND DIPLOMA COVERS-BLANKET ORDER-5 YEAR  
CONTRACT-VARIOUS HIGH SCHOOLS-LOCAL.

15. **School Department:**

RFP FOR LEASE SPACE FOR SPECIAL EDUCATION-LOCAL.

**C. ADVERTISEMENTS**

**TO BE OPENED ON MONDAY, JULY 25, 2016:**

**DEPARTMENT OF INSPECTION AND STANDARDS**

LARGE FORMAT SCANNER/PRINTER HP DESIGNJET T2530.

**DEPARTMENT OF PARKS**

ROGER WILLIAMS PARK BANDSTAND - RAILING PAINTING  
PROJECT.

WATER SERVICE INSTALLATION - BELL STREET PARK.

BELL PLATFORM REPLACEMENT - SCALABRINI PIAZZA.

FENCING & PLANTING IMPROVEMENTS - BELL STREET PARK.

## **SCHOOL DEPARTMENT**

RFP FOR CONTRACT SERVICES FOR SCIENCE TECHNOLOGY ENGINEERING ARTS AND MATH EXPLORATION FOR HIGH SCHOOL STUDENTS FOR 1 YEAR WITH 2-ONE YEAR OPTIONS FOR RENEWAL/FEDERAL PROGRAMS-TITLE I.

RFP FOR CONTRACT SERVICES FOR WELLNESS SUPPORT FOR HIGH SCHOOL STUDENTS FOR 1 YEAR WITH TWO 1 YEAR OPTIONS FOR RENEWAL/FEDERAL PROGRAMS/TITLE I.

RFP FOR REFUGEE AND UNACCOMPANIED YOUTH FAMILY STUDENT REGISTRATION & SCHOOL BASED SUPPORT-ONE YEAR CONTRACT WITH 2-(1) YEAR OPTIONS/FEDERAL PROGRAMS-TITLE III.

**TO BE OPENED ON TUESDAY, AUGUST 9, 2016:**

## **WATER SUPPLY BOARD**

POTTER HILL TIMBER HARVESTING SERVICES (PRE-BID FRIDAY, JULY 28, 2016 AT 8:30 A.M.).

RFP FOR A ROOFTOP SOLAR PV ARRAY (MANDATORY PRE-BID FRIDAY, JULY 22, 2016 AT 10:00 A.M.).

BARDEN TIMBER HARVESTING SERVICES (PRE-BID FRIDAY, JULY 28, 2016).

## **SCHOOL DEPARTMENT**

SNOW REMOVAL AND SANDING SERVICES-3 YEAR CONTRACT WITH TWO-1 YEAR OPTIONS/PLANT MAINTENANCE & OPERATIONS-LOCAL.

**PER ORDER THE BOARD OF CONTRACT AND SUPPLY**  
Mayor Jorge O. Elorza, Chairman

The foregoing Committee may seek to enter into Executive Session.

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